

# APPLICATION FORM

## **Scheme of Financial Assistance for Research Support To Voluntary organisations engaged in Cultural Activities.**

Note:

1. Application received in an incomplete form will not be entertained.
2. Application form may please be filled in neatly.

### Part -I

(To be completed by the applicant)

1. Name if the Institution/ Organization /Society in Full  
(in block letters) :
2. Name of the office bearers
  - a. President/Chairman:
  - b. Vice President:
  - c. Secretary/Director:

3. Complete Postal

Address: -----  
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4. Date of Establishment:

5. Whether registered under Indian Societies Registration Act,  
1860 (xxi of 1860), if yes, number and year of Registration. : -----  
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6. Brief details of the Institution/ Organisation, its Objectives and activities.

. Main activities of the Institution (e.g.. Music, Dance and Drama): - -  
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b. Whether the institution has a Separate entity or is a unit of a Bigger organisation for the purpose Of assets and liabilities:- - - - -  
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c. Whether affiliated to any Organisaion (s):- - - - -  
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d. Whether it is an affiliating boy. If so, details thereof:- - - - -  
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7. Details of activities/projects/ Programmes undertaken during the last three years. :- - - - -  
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8. Whether Institution/Organisation/ Society is of all India Character or Of National fame : - - - - -  
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9. Details of the project for Which assistance, asked for Alongwith the date & period Of execution . (add extra sheet, If necessary):- - - - -  
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10. Total estimated cost involved in respect of the project/ programme:

11. Amount of grant sought for the Project/programme:

12. Other sources of raising of funds For the project/programme: - - - - -  
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13. Quantum of assistance received During the last three years from

i. Department of Culture, New Delhi

- ii. Sangeet Natak Akademi, New Delhi
- iii. Sahitya Akademi, new Delhi
- iv. Lalit Kala Akademi, New Delhi
- v. Sate Govt/State Akademi
- vi. From other sources.

Whether or not audited statement of Accounts and the Utilisation certificate in Respect of the grant released by this Deptt. On the last occasion have been submitted:

I certify and declare that:

- a. The particulars of statement made above is true.
- b. The institution will abide by the rules and condition laid down by the Department of Culture: The institution has not applied for any grant for this project from any other source.

Yours Faithfully.

Date : (Signature of the applicant)

Name:-----

Place: Designation-----

Office Stamp:-----

The application should be submitted in duplicate to the State Government/who will retain the duplicate copy with them for their record and forward the original to the Government of India, Department of culture, A&A Section.

- . Prospectus/Memorandum of Association
- b. Constitution of the Board of Management with Particulars of each member.
- c. Constitution of the Institution/Society
- d. A statement of income and expenditure of the institution/Organisation for the previous three years, and copy of the balance sheet for the previous year certified by a Chartered Accountant for a Government Auditor.
- e. Financial statement of the project giving item-wise details of recurring and non-recurring expenditure separate, and the sources from which counterpart funds will be obtained.
- f. Latest available Annual Report
- g. Report of the activity during the last one year.

## **Part -II**

### **Recommendation of the State Government**

1. The application received from -----  
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is forwarded, duly recommended to the Department of Culture,  
Government of India with the following comments:

- i. That the institution/organisation/society is recognised and /or registered under Indian societies Registration Act, 1860.
  - ii. That application has been examined and that it is found to be covered under the scheme.
  - iii. That assistance has/has not been given by the State Government, in the former case details of grant sanctioned during the last five years for the purpose may be given.
2.
    - . Standing of the institution and its main activities.
    - b. Details of the project for which the grant has been applied for alongwith the comments of the state Government.
    - c. Financial arrangement made by the institution for the project and how far they are in a position to raise further funds from their won resources.
  3. The State Government recommended that the grants may be given by the Department of culture as per details given below:

Yours faithfully.

Signature

Name:-----

Designation-----

Office Stamp:-----

Note: The Officer signing this certificate should be of or above the rank of an Under Secretary to the State Government.