

---

# APPLICATION FORM

---

## **Scheme of Financial Assistance to professional groups and individuals for specified performing art projects**

Note : The applications sent must have one of the following superscripts  
**Application for Production Grant/for Salary Grant**

1. Name of the Organisation / Individual :

2. Address:

---

---

---

3. Registration number of the Organisation  
(copy of the registration certificate to be attached):

4. Permanent Account Number  
(Income Tax):

5. Name of the Banker:

6. Bio-data of the applicant, if an individual.

7. (a)\* Title of the project:

(b)\* Field : Dance/Music/Theatre/Rare art forms/others (strike off  
whichever is not applicable)

8. \*Project in brief in not more than 150 type-written words (not to be  
annexed):-

-----  
-----  
-----  
-----  
-----  
-----  
-----

-----

9. \*Detailed synopsis of the project (to be annexed):- -----  
 -----  
 -----  
 -----  
 -----  
 -----  
 -----  
 -----  
 -----

10. \*Date of commencement of the project: DD MM YY

11. \*Date of completion of the project: DD MM YY

12. \*Estimated cost of the project  
 (To be annexed with item-wise details):

13. \* Amount of assistance sought from the Department of Culture.  
 Please indicate the number of artists and/or Guru in case assistance  
 sought to cover the salaries: -----  
 -----  
 -----  
 -----  
 -----

14. Other sources of finance. This should also indicate, among others,  
 assistance recieved from the Department of Culture in the past  
 whether under this Scheme or any other Scheme: -----  
 -----  
 -----  
 -----  
 -----  
 -----

Date : (Signature of the applicant)

Name:-----

Place: Designation-----

Office Stamp:-----

\* To be filled up by the applicants seeking Production Grant. An

organization seeking Salary Grant shall instead furnish a well focussed annual programme of productions as a justification for seeking Salary Grant. The programme should clearly bring out the productions envisaged, details of the artistes and gurus required therefor together with the period in each case, estimates of expenditure and grant expected from the Department of Culture.

**Note :** Please enclose the following :

(i) Photocopy of the Registration Certificate & Memorandum of Association.

(ii) Income Tax Assessment order.

(iii) Last three year's receipts and payment account and balance sheet with auditor's certificate.

(iv) Photocopy of Utilization Certificate for previous year's grant.

(v) Complete details of artist's name, guru/director's name, cost of rehearsals, cost of costumes, cost of transportation, cost of research, cost of scripting, cost of staging, etc.

(vi) Press reviews, press advertisements, souvenir's, copies of tickets etc. of the production of the previous years.

(vii) Recommendation of the State Government/U.T. Administration, Secretary (Culture), State Akademi for Performing Arts or Zonal Culture Centre.

### **Recommendation of the State Government**

The recommendation of the State Government/State Academy should cover the following points and be forwarded to the Under Secretary (Performing Arts), Department of Culture, Shastri Bhawan, New Delhi alongwith the application:

1. That the said organization is registered one and has a predominantly cultural profile.
2. That the said organization is active and good one and deserves to be assisted for the project as in the application
3. \* That the applicant is active in the field of culture, of repute and deserves to be assisted for his/her project.

Note: The officer signing the certificate should be of or above the rank of Under Secretary to the State Government.

\* Applicable in case the applicant is an individual.

The completed application should be sent to the Under Secretary (PA), Department of Culture, Room No.334, 'C' Wing, Shastri Bhavan, New Delhi-110 001 duly recommended by the State/UT Secretary Incharge of Culture (Performing Art) or by the State Akademi for Performing Art.

---

---